**TRAINING CONTRACT APPLICATION FORM 2025**

**CONTACT DETAILS**

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| --- | --- |
| **Title:** |  |
| **Name:** |  |
| **Address:** |  |

|  |  |
| --- | --- |
| **Postcode** |  |
| **Telephone (Home)**: |  |
| **Telephone (Mobile)**: |  |
| **Email Address**: |  |

**EDUCATION**

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| **Dates From / To** | **School / College** | **Subject Taken** | **Grade** |
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**UNIVERSITY/PROFESSIONAL QUALIFICATIONS ACHIEVED**

Please list any qualifications along with details of your membership of professional organisations and institutes.

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| **Dates From / To** | **Institution** | **Qualifications/Professional Memberships** |
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**RELEVANT EMPLOYMENT (INCLUDING VOLUNTARY WORK)**

Please start with your present or most recent employer.

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| **Dates From / To** | **Employer** | **Position and Brief Description of Duties** | **Reason for Leaving** |
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**ADDITIONAL INFORMATION**

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| **Do you have a current driving licence?** |  | Choose an item. |
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| **Do you have a car or access to a car for business use?** |  | Choose an item. |
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| **Do you have any criminal convictions not yet spent under the Rehabilitation of Offenders Act?**  |  | Choose an item. |

**HOBBIES, INTERESTS, & ACHIEVEMENTS**

Please briefly outline your hobbies, interests, and any significant achievements you feel are relevant.

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**MOTIVATION AND SKILLS**

1. **In no more than 250 words, explain why you are applying to train at McKees Law.**

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| (Please use this space to describe your motivation for applying to our firm and how you believe you align with our values and work.) |
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1. **In no more than 250 words, outline why you want to become a commercial lawyer.**

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| (What drives your passion for commercial law, and what do you hope to achieve in this field?) |
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1. **In no more than 250 words, describe a significant challenge you have faced and how you overcame it.**

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| (This could be a professional, academic, or personal challenge. Please focus on the skills you used to handle the situation.) |
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**REFERENCES**

Please provide the names and contact details of two persons who can provide references. One reference should ideally be a professional or academic referee.

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| --- |
| **Reference 1** |
| **Name:** |  |
| **Address:** |  |
| **Email:** |  |
| **Phone Number:** |  |
| **Relationship to Applicant:** |  |

|  |
| --- |
| **Reference 2** |
| **Name:** |  |
| **Address:** |  |
| **Email:** |  |
| **Phone Number:** |  |
| **Relationship to Applicant:** |  |

**DECLARATION**

I certify that all the information I have provided is correct. I understand that any false information given may result in any job offer being withdrawn.

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| --- | --- |
| **Signature:** |  |
|  |  |
| **Date:** |  |

Please note that if successful, you will be required to sign a Standard Disclosure Form for Access NI for disclosure of any criminal record. This information will only be used insofar as it is relevant to the role.

**Closing Date**: 5pm on Friday, 1st November 2024.

Please return your completed application to Office Manager Grainne Verner at Grainne.Verner@mckees-law.com